

**BYLAWS MID-SOUTH DISTRICT
LUTHERAN WOMEN’S MISSIONARY LEAGUE**

Adopted June 5, 2010

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BYLAWS
MID-SOUTH DISTRICT LUTHERAN WOMEN'S MISSIONARY LEAGUE

ARTICLE I - NAME

“The name of this organization shall be the Mid-South District Lutheran Women’s Missionary League (Lutheran Women in Mission) (hereinafter referred to as the Mid-South District LWML), an auxiliary of The Lutheran Church–Missouri Synod (hereinafter referred to as LCMS).”

ARTICLE II - OBJECT

The object of this organization shall be:

- a. develop and maintain a greater mission consciousness among the women of the LCMS through mission education, mission inspiration and mission service;
- b. gather funds for mission grants either directly sponsored or approved by LCMS boards, especially those for which no adequate provision has been made in LCMS budgets;
- c. encourage participation in the society, zone, district and national Lutheran Women’s Missionary League (hereinafter referred to as LWML), d.b.a. Lutheran Women in Mission.

ARTICLE III - MEMBERS

Section 1 Members

- a. Women’s organizations within congregations of the LCMS, on campuses, or in resident homes shall be eligible for membership as societies.
- b. One (1) or more societies, affiliated with the LWML within an LCMS congregation, on a campus, in a resident home, in another setting shall be considered one (1) unit for the purpose of representation at LWML and district conventions.
- c. A woman who is a communicant member of an LCMS congregation is eligible for membership in a society.

ARTICLE III – MEMBERS

Section 1 (cont.) Members

d. Individual membership

is available to a woman in an LCMS congregation with or without a society affiliated with the LWML. Individual membership is not considered a society or a unit.

e Women who hold membership in an LCMS congregation may form a society in a setting other than a congregation, a campus, or a resident home upon approval of the District Executive Board. The central location of the society shall determine district and zone LWML membership.

f. If there is a question, the LWML will determine the district and the district will determine the zone of said society.

Section 2 Application for Membership

Application for membership as a new society shall be made to the respective zone. After acceptance by the zone, the approved application shall be forwarded to the District Executive Board for approval, subject to ratification by the District Board of Directors.

ARTICLE IV - ORGANIZATION

Section 1 Structure

The Mid-South District LWML is composed of societies within LCMS congregations, on campuses, in resident homes or in other settings. These societies are united to form zones, zones are united to form districts and districts are united to form LWML. Zones and districts shall conform to LCMS circuit and district lines where possible.

Section 2 Zone Organization

The societies of the district shall be formed into zones, which shall:

- a. promote the objectives of mission inspiration, mission education and mission service;
- b. send zone President as delegate to the biennial convention of LWML and one (1) elected delegate for each additional ten (10) units or major fraction thereof;
- c. elect an alternate (who is an elected officer of the zone) for each delegate;
- d. submit their names to the District President before the convention deadline.

ARTICLE IV – ORGANIZATION

(continued)

Section 3 Division of Zones

A zone may be divided when the number of societies makes it advisable and/or the area would become more convenient for periodic meetings.

- a. Upon consent of a majority of the societies concerned, the division shall be voted on at a regular zone rally of the existing zone.
- b. Application shall be made to District Executive Board for their approval of zone division, subject to ratification by the Board of Directors.

Section 4 Zone Bylaws

- a. Each zone shall write its own bylaws provided there is no conflict with the objectives and basic principles of the Mid-South District LWML.
- b. The bylaws and any subsequent proposed amendments shall be submitted in triplicate to the district Structure Committee Chairman for approval before being presented to the zone membership for adoption.

ARTICLE V - DISTRICT CONVENTION AND REPRESENTATION

Section 1 When, Date Set By, and Official Call

- a. A convention shall be held biennially in the even-numbered years, hosted by a zone, at a place elected by the convention body, for the purpose of transacting the business of the Mid-South District LWML.
- b. The Executive Board shall determine the date of the convention.
- c. The official call to convention shall appear in the Mid-South District LWML official publication spring issue prior to convention.

Section 2 Voting Body

The voting body of the convention shall be:

- a. two (2) elected delegates for each unit that has one (1) or more societies affiliated with the Mid-South District LWML;
- b. voting members of the District Board of Directors.

Section 3 Delegates and Alternates

- a. Each elected delegate shall have an elected alternate.
- b. The names of delegates and the alternates shall be presented to the zone president for certification.
- c. The names of elected delegates and alternates shall be in the hands of the Recording Secretary of the District at least four (4) weeks prior to the convention.

Section 4 Quorum

A majority of the registered voting assembly shall constitute a quorum.

ARTICLE VI - OFFICERS AND ELECTIONS

Section 1 Elected Officers

The elective officers shall be President, First Vice President, Second Vice President, Third Vice President, Fourth Vice President, Recording Secretary, Treasurer, and Financial Secretary .

Section 2 Election, Term, and Duties Assumed

- a. The elected officers shall be elected by ballot at the biennial Mid-South District LWML Convention to serve for a term of four (4) years, or until their successors are elected, and shall not be eligible for consecutive election to the same office.
- b. The President, First Vice President, Third Vice President, Financial Secretary and one (1) Pastoral Counselor shall be elected in one district LWML convention and the Second Vice President, Fourth Vice President, Recording Secretary, Treasurer and one (1) Pastoral Counselor shall be elected in the following district LWML convention. A majority vote shall elect.
- c. Elected officers shall assume their duties at the close of the convention at which they are elected.
- d. The retiring financial officers shall, within sixty (60) days following the election, turn over to her successor all materials pertaining to her office. All other retiring officers shall, within thirty (30) days following the election, turn over to their successors all materials pertaining to their offices.

ARTICLE VII - DUTIES OF OFFICERS

Section 1 The President shall:

- a. preside at conventions of the Mid-South District LWML and at all meetings of the Board of Directors and Executive Board;
- b. be responsible for appointing standing committees, appointed officers and special appointed personnel with the approval of the Executive Board unless otherwise provided for in the bylaws;
- c. receive and approve vouchers for payment of legitimately incurred expenditures and forward vouchers to the treasurer for issuance of checks.
- d. serve as an ex-officio member of all departments and committees except the Nominating Committee;
- e. be responsible for the execution of resolutions passed by the convention body, Board of Directors, and Executive Board;
- f. present a report to the convention body, including activities of the Board of Directors;
- g. be a member of the national LWML Board of Directors. If unable to attend a Board of Directors' meeting, any elected district LWML officer shall be authorized to attend, as the President's non-voting representative.

Section 2 The First Vice President may perform the duties of the President, in the absence or at the request of the President, and shall:

- a. in the event of an emergency or unexpected vacancy in the office of the President, fill the temporary vacancy until the President is able to resume her duties or until an election is held by the Board of Directors;
- b. serve as coordinator of the Department of Administration, which shall include: the Archivist-Historian (Article IX, section 2), Finance Committee (Article XIV), Section 1, b.), Nominating Committee (Article VIII), and Structure Committee (Article XIII, Section 2, d.);
- c. be authorized to sign checks for the Treasurer, in an emergency;
- d. present a report to the convention body, including department activities.

Section 3 The Second Vice President may perform the duties of the President, in the absence of or at the request of the President, and shall:

- a. serve as coordinator of the Department of Christian Life and Communications, which shall include: Christian Life Committee (Article XIII: Section, 3a); Editorial Staff (Article XIII: Section, 3, b); and the Media and Marketing Committee (Article XIII, Section, 3c);

ARTICLE VII - DUTIES OF OFFICERS

(continued)

Section 3 (continued) The Second Vice President

- b. serve as *Lutheran Woman's Quarterly* Circulation Manager.
- c. present a report to the convention body, including department activities.

Section 4 The Third Vice President may perform the duties of the President, in the absence or at the request of the President, and shall:

- a. serve as coordinator of the Department of Gospel Outreach and Human Care, which shall include: the Human Care Committee (Article XIII, Section 4, a), and the Mission Grants Committee (Article XIII, Section 4, b.) (Article XV);
- b. chair the Mission Grants Committee
- c. present a report to the convention body including department activities.

Section 5 The Fourth Vice President may perform the duties of the President, in the absence or at the request of the President, and shall:

- a. serve as coordinator of the Department of Servant Resources (Article XIII, Section 5,a.), which shall include: the Leader Development Committee (Article XIII, Section 5, a.), Leadership for Tomorrow Trainers (Article XIII, Section 5, c.), Mission Ministry Vision Consultants (Article XIII, Section 5, d.) and the Young Women's Representative Committee (Article, IX, Section 4; Article XIII, Section 5b);
- b. present a report to the convention body including department activities.

Section 6 The Recording Secretary shall:

- a. record the convention proceedings and meetings of the Board of Directors and the Executive Board;
- b. provide each member of the Executive Board and the Board of Directors with a copy of the minutes of the respective meetings and of the convention;
- c. receive credentials of delegates prior to the convention;
- d. present a report to the convention body.

Section 7 The Treasurer shall:

- a. keep an itemized account of all receipts and disbursements of funds as set up by the Board of Directors and/or voting assembly;

ARTICLE VII - DUTIES OF OFFICERS

(continued)

Section 7 (continued) The Treasurer

- b. make authorized payments for expenses;
- c. make payments for adopted mission grants as authorized by the Third Vice President;
- d. serve as Chairman of the Finance Committee
- e. send monthly financial reports to each member of the Executive Board;
- f. submit records for financial review at the close of each fiscal year, or at the request of the Executive Board;
- g. be bonded in an amount determined by the Executive Board
- h. present a report to the convention body;

Section 8 The Financial Secretary shall:

- a. receive all funds for District LWML and deposit them in a financial institution approved by the Executive Board;
- b. keep an itemized account of all receipts and a record of all deposits;
- c. report regularly to the Treasurer all funds received and deposited;
- d. serve as a member of the Finance Committee;
- e. be bonded in an amount determined by the Executive Board;
- f. send monthly statement reports to the Executive Board Members as listed in the *District Directives*;
- g. submit records for financial review at the close of each fiscal year or at the request of the Executive Board;
- h. prepare financial reports for the convention;
- i. perform other duties as set forth in the *District Directives*.

ARTICLE VIII – NOMINATIONS

Section 1 Election, Term, Coordinator

A Nominating Committee of three (3) members shall be elected by ballot at each convention from a slate of five (5) candidates from as many zones. A member is not eligible to serve consecutive terms. Plurality vote shall elect. The First Vice President shall serve as coordinator of this committee.

- a. The candidate receiving the highest number of votes shall be the chairman and be a voting member of the Board of Directors;

ARTICLE VIII – NOMINATIONS

(continued)

b. A vacancy on the committee shall be filled by the candidate receiving the next highest number of votes.

Section 2 Duties

The Nominating Committee shall:

- a. submit the names of at least two (2) candidates, if possible, for each elective office to be filled;
- b. select nominees who are members of a local LWML unit and have served as a voting member on a zone board of directors;
- c. submit five (5) candidates for the Nominating Committee;
- d. submit two (2) candidates for Pastoral Counselors from the four (4) nominees selected by the Mid-South District LWML Board of Directors and approved by the LCMS Mid-South District President, (see Article XII, Section 2);
- e. obtain written consent of all nominees to serve, if elected;
- f. submit report to be published in the official District LWML publication prior to the convention;
- g. prepare printed ballots with names listed in alphabetical order.

Section 3 Floor Nominations

Nominations for elected officers may be made from the floor of the convention, provided written consent of the nominees to serve, if elected, has been secured and they meet the stipulated qualifications for office.

ARTICLE IX - SPECIAL APPOINTED PERSONNEL

Section 1 Special Appointed Personnel

- a. The special appointed personnel shall be: Archivist-Historian, Corresponding Secretary, and Young Women's Representative Committee Chairman.
- b. They shall be appointed by the District President, be approved by the Executive Board, serve a term of two (2) years, and be eligible for re-appointment.
- c. They shall be voting members of the Board of Directors.

Adopted June 5, 2010

ARTICLE IX - SPECIAL APPOINTED PERSONNEL
(continued)

Section 2 The Archivist-Historian shall:

- a. be a member of the Mid-South District LWML for the biennium;
- b. write a history of the Mid-South District LWML for the biennium;
- c. gather and preserve records and other materials of historical significance to the Mid-South District LWML;
- d. submit historical records to LWML on request;
- e. function as a member of the Department of Administration.

Section 3 The Corresponding Secretary shall:

Perform duties as defined by the President and serve as Membership Chairman.

Section 4 The Young Women's Representative Committee Chairman shall:

Perform duties as defined in *District Directives*.

ARTICLE X - BOARD OF DIRECTORS

Section 1 Board of Directors

- a. The voting members of the Board of Directors shall be the elected District LWML Officers, Zone Presidents, Chairman of Nominating Committee, Special Appointed Personnel, and Chairmen of Standing Committees. No member shall hold more than one voting position on the Board of Directors. When a Zone President is unable to attend a Board of Directors meeting or a convention, any elected zone officer shall be authorized to attend as the President's representative and shall have a voice and vote. Notification of the representative's name and address shall be given to the President of the district.

- b. Advisory members of the Board of Directors shall be Pastoral Counselors.

Section 2 Meetings

- a. Regular meetings of the Board of Directors shall be held annually.
- b. A pre-convention meeting shall be held in the convention city.

ARTICLE X - BOARD OF DIRECTORS

(continued)

c. Special meetings of the Board of Directors shall be called by written consent of seventy-five percent (75%) of the voting members of the Board of Directors.

The President, with the approval of the Executive Board, shall determine time and place for holding such meetings.

d. In case of emergency, action may be taken by mail, telephone or e-mail.

Section 3 Quorum

Representation from a majority of the zones shall constitute a quorum.

Section 4 Duties

The duties of the Board of Directors

- a. transact the business of the Mid-South District LWML between conventions;
- b. consider recommendations, resolutions and special appeals for presentation to the convention body;
- c. carry out the business of the Mid-South District LWML approved in the convention;
- d. determine the place of the convention when such selection has not been made at the convention;
- e. elect four (4) nominees for Pastoral Counselor to be submitted to the Nominating Committee at the fall meeting following the convention;
- f. approve programs which require financial support from the zones;
- g. consider recommendations and resolutions of the Executive Board;
- h. approve the proposed mission goal for presentation to the convention voting body for consideration and adoption;
- i. approve the Mid-South District LWML budget;
- j. elect a President in the event of a vacancy in the office. The vacancy shall be filled by a ballot vote. The candidates eligible to fill the vacancy shall be members of the Executive Committee Board of Directors. If there is no regularly scheduled meeting of the Board within thirty (30) days of the vacancy, the vote shall be by mail and/or e-mail.

ARTICLE XI – EXECUTIVE BOARD

Section 1 The Executive Board shall:

Be the elected officers and Structure Committee Chairman. The Pastoral Counselors and Corresponding Secretary shall be advisory members.

Section 2 Meetings

- a. The Executive Board shall meet at the call of the President. In case of an emergency, the Executive Board may take action by mail, telephone or e-mail.
- b. Special meetings may be called by written request of three (3) voting members of the board.
- c. Five (5) voting members shall constitute a quorum of the Executive Board.

Section 3 Duties

The duties of the Executive Board

- a. transact the necessary business between meetings of the Board of Directors;
- b. evaluate, promote and coordinate the activities of the Mid-South District LWML in relation to its object, and inspire programs to meet the needs of the membership;
- c. determine the amounts of bonds of the Treasurer and Financial Secretary;
- d. approve the financial institutions for deposit of funds;
- e. choose the web-master for the District LWML;
- f. approve appointed officers and committee appointments;
- g. fill vacancies occurring in elected and appointed offices, except in the office of the President, (Article VII, Section 2, a);
- h. approve both the program and budget of the convention
- i. hold a pre-convention meeting in the convention city;

ARTICLE XII – PASTORAL COUNSELORS

Section 1 Pastoral Counselors

The Pastoral counselors shall be two (2) Pastors of the LCMS who are serving in the Mid-South LCMS District and shall:

- a. serve the Mid-South District LWML in an advisory capacity;
- b. attend the conventions, meetings of the Board of Directors, and Executive Board meetings as non-voting members;
- c. serve a term of four (4) years and shall not be eligible for consecutive re-election.

ARTICLE XII – PASTORAL COUNSELORS
(continued)

Section 2 Pastoral Counselor Nominations

The Nominating Committee shall:

- a. obtain four (4) nominations for Pastoral Counselors from the District LWML Board of Directors at their fall meeting following district convention;
- b. obtain written approval of these four (4) nominees by the LCMS Mid-South District President;
- c. select two (2) candidates from the four (4);
- d. obtain written consent of the nominees to serve, if elected.

ARTICLE XIII - DEPARTMENTS AND STANDING COMMITTEES

Section 1 Departments

- a. The Departments shall be Administration, Christian Life and Communications, Gospel Outreach and Human Care, and Servant Resources, with a Vice President serving as coordinator of each department. The coordinator shall be an ex-officio member of the committees in the department.
- b. The Standing Committees shall be Christian Life, Editorial Staff, Human Care, Leader Development, Media and Marketing, and Structure.
- c. The Chairmen shall be appointed by the president, with the approval of the Executive Board and shall be voting members of the Board of Directors.
- d. Standing Committee members shall be appointed by the President in consultation with the Chairman and serve a term of two (2) years, or until their successors are appointed, and shall be eligible for one (1) reappointment.

ARTICLE XIII - DEPARTMENTS AND STANDING COMMITTEES
(continued)

Section 2 Department of Administration

This department shall include the Archivist-Historian, Finance Committee, Nominating Committee, and the Structure Committee, with the First Vice President as Coordinator.

- a. The Archivist-Historian (see Article IX, Section 2)
- b. The Finance Committee (see Article XIV, Section 1)
- c. The Nominating Committee (see Article VIII)
- d. The Structure Committee, consisting of the chairman and two (2)

or more members shall:

1. study the bylaws of the Mid-South District LWML;
2. submit to the Executive Board for consideration such amendments as it deems advisable;
3. submit all proposed District Bylaw revisions and amendments to the LWML Structure Committee, for review, before presentation to the District Convention;
4. submit proposed amendments to the convention body for approval;
5. receive and examine zone bylaws and amendments and approve those not in conflict with the bylaws of the district;
6. be responsible for ordering updates of the *LWML Handbook*, as they become available; placing updates in the official *Bylaws Handbook*, and encouraging each member of the Board of Directors to do likewise;
7. report to each regular meeting of the Executive Board, Board of Directors and the convention body.

Section 3 Department of Christian Life and Communications

This department shall include the Christian Life Committee, Editorial Staff and the Media and Marketing Committee, with the Second Vice President as coordinator.

- a. The Christian Life Committee, consisting of a chairman and three (3) members shall:
 1. encourage active participation and provide materials for spiritual growth programs;
 2. recommend supplementary Bible Studies;

ARTICLE XIII - DEPARTMENTS AND STANDING COMMITTEES

(continued)

Section 3 (continued) Department of Christian Life and Communications

3. report to each regular meeting of the Board of Directors and to the convention body.
- b. The Editorial Staff, consisting of an Editor, shall:
 1. be responsible for the publication of the *Mid-South League Letter*;
 2. procure and edit all articles of information to be published in select media;
 3. report at each meeting of the Board of Directors and to the convention body.
- c. The Media and Marketing Committee, consisting of a Chairman shall:
 1. handle the publicity of the District;
 2. publicize and promote district programs and activities;
 3. welcome new district pastors;
 4. prepare and/or coordinate promotional material for the District convention and have a display of LWML products at each District Convention;
 5. coordinate the development and updating of the web site with the web master who shall be appointed by the President with the approval of the Executive Board;
 6. report to each regular meeting of the Board of Directors and to the convention body

Section 4 Department of Gospel Outreach and Human Care

This department shall include the Human Care and the Mission Grants Committee, with the Third Vice President as coordinator of the department.

- a. The Human Care Committee consisting the chairman and two (2) or more members shall:
 1. alert members to opportunities and challenges for mission service in the church, community and world;
 2. encourage active participation in and provide materials and suggestions for human care programs;
 3. report to each regular meeting of the Board of Directors and to the convention body.

ARTICLE XIII – DEPARTMENTS AND STANDING COMMITTEES

(continued)

Section 4 (cont) Department of Gospel outreach and Human Care

b. The Mission Grants Committee, consisting of the Third Vice President as chairman and three (3) or more members, from as many zones, shall be appointed by the President in consultation with the Third Vice President shall:

1. investigate and evaluate each outreach grant presented for consideration;
2. select the mission grant proposals, in consultation with and evaluation by the President of the LCMS Mid-South District, to appear on the District convention ballot.

Section 5 Department of Servant Resources

This department shall include the Leader Development Committee and Young Women's Representative Committee. Leadership for tomorrow Trainers and Mission Ministry Vision Consultants are also under the umbrella of this department. The Fourth Vice President serves as coordinator for all areas in this department.

a. The Leader Development Committee consisting of the Fourth Vice President as Chairman with three (3) committee members shall:

1. provide materials and training to enable each leaguer to increase skills for leadership in the LWML;
2. conduct workshops, seminars and training sessions with the Board of Directors, district and zone Leader Development Coordinators and others as requested;
3. report to each regular meeting of the Board of Directors and to the convention body;

b. The Young Women's Representative Committee, consisting of a chairman and three (3) members shall perform duties as defined by the President in the *District Directives*.

ARTICLE XIII – DEPARTMENTS AND STANDING COMMITTEES

(continued)

Section 5 (cont) Department of Servant Resources

c. The Leadership for Tomorrow trainers have:

Undergone a training period through national LWML to help societies become more aware of the products and resources within the LWML. To help them generate new ideas to become more effective and to train new leaders.

d. The Mission Ministry Vision Consultants have:

undergone a training period through national LWML to work with women in the district at the congregational, society, zone and district level to help generate new ideas within the societies. Generate excitement about the mission and ministry of LWML.

ARTICLE XIV - SPECIAL COMMITTEES

Section 1 Special Committee

The Finance Committee, consisting of the Treasurer as chairman, the Financial Secretary, one Pastoral counselor and two (2) or more members of the Board of Directors, all three (3) of whom are appointed by the District President. The First Vice President shall be coordinator. They shall prepare the budget for each biennium to be approved by the Board of Directors and voting body of the convention.

Section 2 Other Special Committees

There may be additional committees, as the Mid-South District LWML, the Board of Directors, or the Executive Board deem necessary to carry on the work of the district. The assembly authorizing the committee shall determine the authority and responsibility of the committee.

ARTICLE XV - MISSION GRANTS

Section 1 Submission of Mission Grants

a. Proposals may be submitted by individual members, societies, congregations, zones, LWML District board or committees and LCMS District and Synod boards, committees and affiliated organizations.

Adopted June 5, 2010

ARTICLE XV - MISSION GRANTS

(continued)

Section 1 (cont) Submission of Mission Grants

- b. The required number of copies of proposals per the Grant Request form must be submitted to the Zone President by November 15 of odd- numbered years and to the Third Vice President by December 15 of odd-numbered years. The meeting for grant discussion will take place after January 1 of District convention years.
- c. Proposals for all mission grants, except those submitted by LWML Mid-South District, LCMS Mid-South District Board and LCMS boards and organizations, shall be approved by the President of the LWML society and the Executive Board of the LWML zone in which the proposal originates.
- d. Following zone approval, the required number of copies of the proposal shall be submitted to the Mission Grants Chairman of the Mid-South District LWML(District Third Vice President) on or before the required date of the LWML district convention year. A copy remains with the zone.
- e. The required number of copies of proposals submitted by LWML Mid-South District and boards, and LCMS Mid-South District boards and organizations shall be submitted to the Mission Grants Chairman of the Mid-South District LWML, on or before the required date of the LWML district convention year.

Section 2. Presentation and Selection of Mission Grants

The Mission Grants Chairman shall present the mission grant proposals to the President of the Mid-South District, LCMS or his representative, for evaluation.

After consultation, the Mission Grants Committee shall select the grant proposals to appear on the ballot subject to the approval of the Executive Board of the Mid-South District LWML.

Section 3. Time Frame for Use of Funds

Funds voted for mission grants must be disbursed or put into use within a two (2) year period from the time of the vote or be returned to the Mid-South District LWML Treasury. The convention body may extend the time for one (1) biennium in case of extenuating circumstances.

ARTICLE XVI - RESOLUTIONS

Section 1. Miscellaneous Resolutions and Appeals

Resolutions other than mission grant proposals may be presented to the convention body by local units or zones. Such resolutions shall be in triplicate form and sent to the President of the Mid-South District LWML at least three (3) months prior to the convention.

Section 2. Emergency Resolutions

Resolutions not received in the prescribed time may, by a two-thirds (2/3) vote of the Board of Directors, be presented to the convention body for consideration.

ARTICLE XVII - FINANCES

Section 1. Voluntary Mite Offerings

- a. Voluntary mite offerings in the local units shall be collected through Mite Boxes or other means.
- b. Such voluntary mite offerings shall be remitted to the zone Treasurer. The zone Treasurer shall remit all offerings to the district Financial Secretary at least four (4) times a year.
- c. The district Treasurer shall remit twenty-five percent (25%) or more, of such voluntary mite offerings to the national LWML at least four (4) times a year for approved mission grants and administration of the national LWML.
- d. The district shall retain seventy-five per cent (75%) or less, in its treasury for Mid-South District Mission Grants and Mission Education.

Section 2 Expenses

Expenses of District official publications; meetings of the Board of Directors, Executive Board, Departments, and other routine administrative expenses incurred in the management of the Mid-South District LWML shall be paid from the General Fund.

ARTICLE XVIII - FISCAL YEAR

The fiscal year of the Mid-South District LWML shall be from May 1 to April 30 inclusive. The Treasurer shall adhere to these dates in closing books.

ARTICLE XIX - EMERGENCY ACTION

In the event of any great emergency such as war, epidemic, disaster or other prevailing conditions making the holding of a convention inadvisable, the Executive Board shall have the authority to determine whether the convention shall or shall not be held; a two-thirds (2/3) vote of the Executive Board shall decide, and vote may be taken by mail and/or email.

In the event the convention is not held, the Executive Board shall have the authority to plan procedures for conducting the routine convention business. The Board of Directors shall approve these procedures.

ARTICLE XX - PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the proceedings of the Mid-South District LWML in all cases to which they are applicable and in which they are not inconsistent with the LWML Bylaws, applicable law, or Christian principles.

ARTICLE XXI - AMENDMENTS

Section 1.

These bylaws may be amended by a two-thirds (2/3) vote of the members present and voting at the convention. The proposed amendments shall have been presented for consideration to the District Board of Directors, the LWML Structure Committee, and notice of the proposed amendments shall have been sent to each unit at least one (1) month prior to the district convention.

Section 2.

By unanimous vote a proposed amendment may be presented to the district convention without previous notice, provided that the LWML Structure Committee has approved the amendment. A three fourths (3/4) vote shall be required for adoption.

*Revised as recommended by national Bylaws Chairman
Adopted June 5, 2010 Convention*